



HOUSING AND REGENERATION SCRUTINY COMMITTEE – 11TH JUNE 2019

**SUBJECT: HOUSING AND REGENERATION SCRUTINY COMMITTEE FORWARD
WORK PROGRAMME**

**REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

1.1 To report the Housing and Regeneration Scrutiny Committee Forward Work Programme.

2. SUMMARY

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholder.

3. RECOMMENDATIONS

3.1 That Members consider any changes and agree the final forward work programme prior to publication.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To improve the operation of scrutiny.

5. THE REPORT

5.1 The Housing and Regeneration Scrutiny Committee forward work programme outlines the reports planned for the period 11th June 2019 to 21st July 2020.

5.2 The forward Work Programme is made up of reports identified by officers and members. Members are asked to consider the work programme alongside the cabinet work programme and suggest any changes before it is published on the council website. Scrutiny committee will review this work programme at every meeting going forward alongside any changes to the cabinet work programme or report requests.

5.3 The Housing and Regeneration Scrutiny Committee Forward Work Programme is attached at Appendix 1. The Cabinet Work Programme is attached at Appendix 2. A copy of the prioritisation flowchart is attached at appendix 3 to assist the scrutiny committee to determine what items should be added to the forward work programme.

5.4 Conclusion

The work programme is for consideration and amendment by the scrutiny committee prior to publication on the council website.

6. ASSUMPTIONS

6.1 No assumptions are necessary.

7. LINKS TO RELEVANT COUNCIL POLICIES

7.1 The operation of scrutiny is required by the Local Government Act 2000. The Local Government Wales Measure 2011 and subsequent Statutory Guidance include requirements to publicise the work of scrutiny committees. The operation of scrutiny committee forward work programmes was agreed following decisions by Council in October 2013 and October 2015.

7.2 Corporate Plan 2018-2023.

Scrutiny Committee forward work programmes contributes towards and impacts upon the Corporate Well-being Objectives by ensuring that the Executive is held to account for its Corporate Objectives, which are:

Objective 1 - Improve education opportunities for all

Objective 2 - Enabling employment

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015

Objective 6 - Support citizens to remain independent and improve their well-being

8. WELL-BEING OF FUTURE GENERATIONS

8.1 This report contributes to the well-being goals and is consistent with the five ways of working as defined within the sustainable development principle in that by ensuring the scrutiny function is effective when reviewing services and policies and ensure it considers the wellbeing goals.

8.2 The Forward Work Programmes contribute to the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2016 by ensuring there is an effective scrutiny function and that council policies are scrutinised against the following goals:

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales
- A Wales of cohesive communities

- A Wales of vibrant culture and thriving Welsh Language
- A globally responsible Wales

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications arising as a result of this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no specific financial implications arising as a result of this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no specific personnel implications arising as a result of this report.

12. CONSULTATIONS

12.1 There are no consultation responses that have not been included in this report.

13. STATUTORY POWER

13.1 The Local Government Act 2000.

Author: Rebecca Barrett, Committee Services Officer

Consultees: Catherine Forbes-Thompson, Interim Head of Democratic Services
Dave Street, Corporate Director – Social Services and Housing
Mark S. Williams, Interim Corporate Director of Communities
Robert Tranter, Head of Legal Services/ Monitoring Officer

Appendices:

Appendix 1 Housing and Regeneration Scrutiny Committee Forward Work Programme
Appendix 2 Cabinet Forward Work Programme
Appendix 3 Forward Work Programme Prioritisation Flowchart

Housing & Regeneration Scrutiny Committee Forward Work Programme

APPENDIX 1

Housing & Regeneration Scrutiny Committee Forward Work Programme June 2019 to April 2020			
Meeting Date: 11th June 2019			
Subject	Purpose	Key Issues	Witnesses
Impact of Universal Credit and Homelessness	The purpose of this report is to recommend to members that Cabinet agree to receive regular updates on the roll out of Universal Credit and its impacts and ratifies the approach being taken to manage the roll out of Universal Credit (UC) and the support being offered to tenants of Caerphilly Homes	This report focuses upon the impact of UC on both Council tenants and Caerphilly County Borough Council. In recognition of the issues being experienced as a consequence of the roll out of UC the report also explains the additional resource implications for Caerphilly Homes in delivering the extensive support mechanisms that are considered necessary for our tenants to sustain tenancies, maximise incomes, improve living conditions and also maintain our rental income.	Shaun Couzens – Chief Housing Officer Sandra Isaacs, Rents Manager
Energy and Carbon Report	The report outlines the progress made in respect of energy conservation and carbon reduction predominantly through its Carbon Reduction Strategy. The report outlines the need for a new overarching plan which will assist the Council in meeting it's "Green energy" ambitions whilst aligning the authority with Welsh Government's and the Cardiff Capital Region (CCR) aspirations for decarbonisation. It also demonstrates how the Council can make radical improvements via some key opportunity areas and projects.	<ul style="list-style-type: none"> • The report outlines the activity undertaken to reduce the Council's carbon footprint and energy bills. • It goes on to propose a new Energy Plan to replace the Carbon Reduction Plan which is due to expire in 2019. • The new Energy Plan would contain a number of proposals that are outlined in more detail in this scrutiny report. 	Allan Dalimore, Regeneration manager

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 23rd July 2019 (Performance Management Meeting)			
Subject	Purpose	Key Issues	Witnesses
Wellbeing Objectives WBO2 & WBO3	To provide an update on progress made against WBO2 & WBO3 up to 31/03/19	To advise members on the progress made to address the progress of the wellbeing objectives WBO2-enabling employment WBO3-address the supply, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's health and wellbeing.	Shaun Couzens – Chief Housing Officer Tina McMahon, Senior Community Regeneration Co-ordinator
HRA outturn 2018/19	Information only report	To provide members with information on the financial outcome of the Housing Revenue Account for the 2018/19 financial year.	Shaun Couzens – Chief Housing Officer
Year End Performance 2018/19 Regeneration and Planning	To provide members with a performance update for the Regeneration and Planning Service.	Impact of austerity on the service moving forward. The report takes a look back over the last twelve months of performance highlighting the exceptions and then through looking forward, i.e. future challenges, setting out our key objectives/priorities for the next twelve months, identifying any areas for improvement.	Rhian Kyte, Head of planning and regeneration

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 3rd September 2019			
Subject	Purpose	Key Issues	Witnesses
The Grove Flats, Fochriw – Demolition and provision of new shop	To seek members views on proposals to demolish a block of flats in Fochriw and provide a new shop to replace the existing premises on the ground floor of the block.	To advise members of the lack of demand and historical issues associated with this block of flats, which also contains commercial premises to the ground floor, which is the only shop in the community. To seek support to proceed with the provision of a new shop in the community which will then facilitate the demolition of the block.	

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 15th October 2019			
Subject	Purpose	Key Issues	Witnesses
Heads of the Valleys Masterplan	For Members to consider the Draft Heads of the Valleys Masterplan.	The report is seeking the view of members prior to its presentation to Cabinet, where Cabinet will be asked to endorse the Draft Masterplan as the basis for a public consultation exercise.	Rhian Kyte, Head of planning and regeneration

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 26th November 2019			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: (Medium-Term Financial Plan Special) – 5th December 2019			
Subject	Purpose	Key Issues	Witnesses
Medium Term Financial Plan (MTFP)			

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 28th January 2020 (Performance Management Meeting)			
Subject	Purpose	Key Issues	Witnesses
Rent increase report 2020/21			Shaun Couzens – Chief Housing Officer

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 10th March 2020			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 21st April 2020			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 9th June 2020			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: 21st July 2020			
Subject	Purpose	Key Issues	Witnesses

Housing & Regeneration Scrutiny Committee Forward Work Programme

Meeting Date: Date – to be confirmed			
Subject	Purpose	Key Issues	Witnesses
Update on increasing Council House supply (Affordable Housing New Build) DATE TBC			Shaun Couzens – Chief Housing Officer

Housing & Regeneration Scrutiny Committee – Information Reports June 2019 to April 2020**Meeting Date: 11th June 2019 TBC**

Subject	Purpose	Key Issues	Witnesses
Regeneration Board Project Proposals	To provide the Scrutiny Committee with an update on the work of the newly constituted Regeneration Project Board and the projects they have approved.	The report updates Scrutiny Committee on the work of the Regeneration Project Board. It outlines the Board's revised budget for regeneration project implementation and gives details of the Tranche 2 projects recently supported by the Board.	Allan Dalimore, Regeneration manager

Meeting Date: 23rd July 2019 (Performance Management Meeting)

Subject	Purpose	Key Issues	Witnesses
WHQS Progress Report	This report provides members with an overview of the performance of the Welsh Housing Quality Standard (WHQS) Team to date and also sets out the anticipated projected performance up to December, 2020, prior to its consideration by the Policy and Resources Scrutiny Committee and thereafter Cabinet.	Details of the year end outturn for 2018/19 for WHQS works are also included, together with an overview of the many achievements that have been made as part of the wider commitments and benefits delivered by the WHQS programme. This report also details further changes to the sheltered housing schemes where survey results have necessitated in two further schemes having to be omitted from the programme, and transferred to the Post 2020 asset management programme on the grounds of health and safety.	Shaun Couzens – Chief Housing Officer

Meeting Date: 3rd September 2019

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 15th October 2019			
Subject	Purpose	Key Issues	Witnesses
HRA/ General Fund 2019/20 Period 4 Budget Monitoring			Shaun Couzens – Chief Housing Officer
Compliments/ Complaints Annual Report			Shaun Couzens – Chief Housing Officer

Meeting Date: 26th November 2019

Subject	Purpose	Key Issues	Witnesses
Allocation of New Homes and the role of the Tenancy Enforcement Section			Shaun Couzens – Chief Housing Officer

Meeting Date: (Medium-Term Financial Plan Special) – December ??? TBC			
Subject	Purpose	Key Issues	Witnesses

Meeting Date: 28th January 2020 (Performance Management Meeting)

Subject	Purpose	Key Issues	Witnesses
HRA/ General Fund 2019/20 Period 7 Budget Monitoring			Shaun Couzens – Chief Housing Officer

Meeting Date: 10th March 2020

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 21st April 2020

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 9th June 2020

Subject	Purpose	Key Issues	Witnesses

Meeting Date: 21st July 2020

Subject	Purpose	Key Issues	Witnesses

Cabinet - Forward Work Programme			
Title	Key Issues	Author	Cabinet Member
Wednesday - 12/06/2019 Cabinet & PDM			

Impact Of Universal Credit and Homelessness	To advise Cabinet of the initial impact of Universal Credit and to seek approval of the policies we have in place to manage the impact.	Shaun Couzens	Cllr. Lisa Phipps
Affordable Housing New Build	For Cabinet to note the progress on a number of new builds and refurbishment projects, and to seek Cabinet approval to appropriate the land at Ty Darren, Risca and the transfer of associated funds to Caerphilly Homes.	Shaun Couzens/ Mark Williams	Cllr. Lisa Phipps
Future Caerphilly Transformation Strategy	To seek Cabinet approval of a new operating model for the Council	Steve Harris	Cllr. Barbara Jones
Digital Strategy	To seek approval of the Council's digital strategy.	Liz Lucas	Cllr. Colin Gordon

Office 365	To explore the principles for the roll out of Office 365	Liz Lucas	Cllr. Colin Gordon
Provisional Outturn for 2018/19	To provide Cabinet with details of the provisional outturn for the 2018/19 financial year prior to the annual audit by the Authority's External Auditor, Grant Thornton	Stephen Harris	Cllr. Barbara Jones
Wednesday - 26/06/2019 Cabinet & PDM			
Hafodyrynys Air Quality Feasibility Study	To present for approval for public consultation the draft Final Plan prepared in response to the Air Quality Direction issued by Welsh Government in respect of compliance with the EU Air Quality Directive at Hafodyrynys	Rob Hartshorn	Cllr. Eluned Stenner
Review of CCBC Regeneration Grants	To make recommendations to Cabinet following a review undertaken on the revenue and capital grant schemes currently administered by the Council's Regeneration Division. The report outlines proposals to amalgamate the grants into a combined "Caerphilly Enterprise Fund" and to focus their delivery to areas where they will have the biggest impact.	R. Kyte	Cllr. Sean Morgan
Annual Welsh Language Standards Report 2018-19	To present to Cabinet the report which include a progress update on the Welsh Language Strategy	Anwen Cullinane	
Energy Generation and Savings Options	To outline work undertaken by the authority on energy conservation and carbon reduction, and to outline further opportunities	Allan Dalimore	Cllr. Sean Morgan

Wednesday - 10/07/2019		Cabinet & PDM	
Consultation Response Report - Federation of Schools	Cabinet to consider the responses received as part of the formal consultation process and determine whether to proceed to formal federation for the 4 groups of schools included within the report.	Sue Richards	Cllr. Philippa Marsden
Corporate Plan 2018 - 2023	To provide an update on progress	Ros Roberts	Cllr. Barbara Jones
Fees and Charges		Stephen Harris	Cllr. Barbara Jones
Armed Forces: Guaranteed Interview Scheme	To consider a guaranteed interview scheme for former Armed Forces service leavers, reservists, veterans and spouses if they meet the vacancy essential criteria.	Lisa Rawlings	Cllr. Barbara Jones
Regeneration Board Projects - Tranche 3 Projects		Allan Dallimore	Cllr. Sean Morgan
Wednesday - 24/07/2019		Cabinet & PDM	
Cabinet - Cancelled			
Thursday - 04/07/2019		Policy Meeting	

Scrutiny Committee Forward Work Programme Prioritisation

